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August, 2018
Sydney, NSW, Australia

COSTS AGREEMENT No. XXXX0001 **Student visa subclass 500 (Education Sector)**

Client:

Migration Agent: Alexei Grinko (The Agent) on behalf of Sydney Visa Pty Ltd

1. The Agent assists the Client in applying for a student visa, subclass 500. In order to achieve this goal, the Agent is to:
 - a. Represent the Client in DIBP and in all other Australian authorities in regards to the actual case.
 - b. Advise the Client on all aspects of the application, including future migration opportunities depending on chosen occupation.
 - c. Prepare and lodge an enrolment application to relevant Education Provider.
 - d. Prepare and lodge a visa application (including supporting documents) to DIBP.
 - e. Carry out other work necessary for the progress of the application, until a decision is made.
2. The full list of services included in the package according to the Agreement can be obtained from the website <https://sydneyvisa.ru/services/yuridicheskie-uslugi>
3. Any correspondence between the Client and the Agent (including e-mails) relevant to the case under the Agreement is regarded as a part of the Contract and may be used as evidence for a dispute.
4. Fees and Charges (AUD)

Agent's fees	1,500
Filing fees payable to DIBP (1 main applicant) + 1% DIBP credit card surcharge	575
Translation Services deposit (subject to correction on actual work).....	250
Total:.....	2,325
5. The fees and charges not included in the figure set out above are set out in attached document.
6. Filing fees are subject to changes at DIBP discretion.
7. Fees and charges are payable upfront before the commencement of work.
8. All fees for services provided by the agent are not inclusive of GST as being considered as export services if payable from overseas. Otherwise 10% of GST has to be paid on Agent's fees and other expenses.
9. The Agent believes that the Client's case is reasonably probable to be finalized successfully, but neither guarantees success nor predicts terms of finalization.
10. If the Client withdraws instructions from the Agent or the application is withdrawn or discontinued, no refund of any amount will be payable by the Agent to the Client.
11. If the Client owes anything to the Agent after the Contract has been terminated, the Agent has a right to keep the Client's documents (except for the documents mentioned in Paragraph 10.4 of the Agent's Code) until the debt is repaid.
12. The Agent commences work on the case within 7 days after the 1st payment has been made.
13. Disputes between the Agent and the Client, which cannot be negotiated, are to be settled by Migration Agents Registration Authority (MARA – <http://mara.gov.au>).
14. The case processing is regulated by the Migration Agent's Code of Conduct which can be located at MARA website: <https://www.mara.gov.au/becoming-an-agent/professional-standards-and-obligations/code-of-conduct/>

Migration Agent
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Client:
Passport No
Address:
Phone:
Email: